

**Tri Municipal Leisure Facility Corporation Board Meeting
April 20, 2023
The TLC Meeting Room (previously Shotz Lounge)**

ADOPTED

Present

Jerry George	Chair, Public Rep, Town of Stony Plain
Rob Hagg	Vice-Chair, Public Rep, Parkland County
Pat Hansard	Town of Stony Plain
Todd Haist	Public Rep, Town of Stony Plain
Jay Granley	Public Rep, City of Spruce Grove(online)
Brenda Buchko	Public Rep, Parkland County
Erin Stevenson	City of Spruce Grove
Sally Kucher-Johnson	Parkland County
Michelle Thiebaud-Gruhlke	Public Rep, City of Spruce Grove

Absent

Others Present

Lenny Richer	General Manager
Kathy Sadek	Finance Supervisor
Robin Lillywhite	Marketing & Communications Specialist, Recording Secretary
Lyndsey Ostopchuk	Customer Experience Supervisor

Call to Order

1. CALL TO ORDER

J. George called the April 20, 2023 board meeting to order at 6:28 PM.

01/04/2023
Adoption of Agenda

2. ADOPTION OF AGENDA

Moved by P. Hansard that the Board of Directors adopt the April 20, 2023 Meeting Agenda as presented.

Motion: 2023-14

CARRIED

02/04/2023
Adoption Minutes of Meeting

3. ADOPTION OF MINUTES

Moved by J. Granley that the Board of Directors adopt the March 9, 2023 minutes as presented

Motion: 2023-15

CARRIED

03/04/2023
Item 4.1 Department
Presentation – Customer
Service Experience

4. BUSINESS

4.1 Department Presentation – Customer Experience

L. Ostopchuk presented the role of the TLC's Customer Service Experience Department. Moved by T. Haist that Board accepts the Department Presentation – Customer Service Experience as presented.

Motion: 2023-16

04/04/2023
Item 4.2 Policy B-009 Board
Member Development

Motion: 2023-17

4.2 Policy B-009 Board Member Development

Moved by R. Hagg that the Board of Directors directs administration to revise Policy B-009 Board Member Development as discussed and bring it back to the May 11, 2023, board meeting for approval.

05/04/2023
Item 4.3 Policy B-010 TLC
Scholarship Program
Motion: 2023-18

4.3 Policy B-010 TLC Scholarship Program

Moved by E. Stevenson that the Board of Directors directs administration to revise Policy B-010 TLC Scholarship Program as discussed and bring back to the May 11, 2023, board meeting for approval.

06/04/2023
Item 4.4 TLC Scholarship
Committee
Motion: 2023-19

4.4 Scholarship Committee

Moved by S. Kucher-Johnson that the Board of Directors appoints M. Thiebaud-Gruhlke, J. Granley, P. Hansard and K. Sadek as the TLC Scholarship Selection Committee with the authority to make the final decision related to the selection and awarding of scholarship funds.

07/04/2023
Item 5.1 Emails Regarding
Registration Process – Verbal
Updates

INFORMATION

5.1 Emails Regarding Registration Process – Verbal Updates

L. Richer provided a verbal update on Emails Regarding Registration Process update as information.

08/04/2023
FI. Facility Assessment Update

5.2 Facility Assessment Update

L. Richer presented the Facility Assessment Update for information.

09/04/2023
FI: GM Update

5.3 GM Update

L. Richer presented the General Manager Update for information.

10/04/2023
FI: Finance Update First
Quarter

5.4 Finance Update – First Quarter

L. Richer and K. Sadek presented the Finance Update – First Quarter for information.

11/04/2023
FI: Action Log

5.5 Action Log

L. Richer presented Action Log for information.

12/04/2023
FI: Update Log

5.6 Forward Planning

L. Richer presented Forward Planning for information.

Motion: 2023-20

Moved by M. Thiebaud-Gruhlke, that the board accepts Items 5.1-5.6 as information.

CARRIED

REPORTING IN AND OUT

B. Buchko

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T. Haist

•

J. Granley

- Appreciated the Swimming Pool capacity meter on the TLC website.

R. Hagg

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E. Stevenson

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P. Hansard

- Shared the news of the development of English Bay's new facility being built in the Town.

M. Thiebaud-Gruhlke

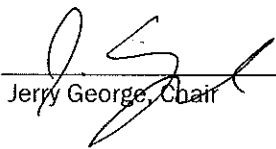
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S. Kucher-Johnson

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ADJOURNMENT

Meeting adjourned at 9:12 PM



Jerry George, Chair

Adjournment
