

**Tri Municipal Leisure Facility Corporation Board Meeting**  
**May 16, 2024**  
**Holiday Inn Express (Tri-Village Room)**

**ADOPTED**

**Present**

Rob Hagg	Chair, Public Rep, Parkland County
Todd Haist	Vice-Chair, Public Rep, Town of Stony Plain
Justin Laurie	Councillor, Town of Stony Plain
Roxanne Kits	Public Rep, Town of Stony Plain
Michelle Thiebaud	Public Rep, City of Spruce Grove
Sally Kucher-Johnson	Councillor, Parkland County
Erin Stevenson	Councillor, City of Spruce Grove
Jay Granley	Public Rep, City of Spruce Grove
Bryan Rabik	Public Rep, Parkland County

**Others Present**

Lenny Richer	General Manager
Mitzi Beaubien	Financial and Corporate Services Supervisor
Robin Lillywhite	Marketing & Communications Specialist, Recording Secretary
Jewel Day-Hampton	Health & Safety Contractor

**1. Call to Order**

Call to Order

**1. CALL TO ORDER**

R. Hagg called the May 16, 2024 board meeting to order at 6:00 PM.

**2. Adoption of Agenda**

01/05/2024

Adoption of Agenda

**2. ADOPTION OF AGENDA**

**Motion: 2024-25**

Moved by S. Kucher-Johnson that the Board of Directors adopt the May 16, 2024 Meeting Agenda as amended with the addition of item 6.7 Board Member Resignation.

CARRIED

**3. Adoption of Minutes**

02/05/2024

Adoption of  
Minutes

**3. ADOPTION OF MINUTES**

Moved by J. Laurie that the Board of Directors adopt the April 18, 2024 minutes as presented.

**Motion:**  
**2024-26**

CARRIED

## 4. Presentations

03/05/2024

Item 4.1 OHS Program Update

### 4.1 OHS Program Update – Jewel Day-Hampton

J. Day-Hampton presented Occupational Health Program Update as information.

## 5. Business

04/05/2024

### 5.1 B-020 Sponsorship Policy

Moved by T. Haist that the Board of Directors approves Policy B-020 – Sponsorship as amended.

Motion:  
2024-28

CARRIED

## 6. Information

05/05/2024

FI: 2025 Draft Budget

### 6.1 2024 Draft Budget

L. Richer presented the 2025 Draft Budget as information.

06/05/2024

FI: 2025-2034 Long Term Capital & Infrastructure Plan – Draft

### 6.2 2025-2034 Capital & Infrastructure Plan

L. Richer presented the draft 2025-2034 Long Term Capital & Infrastructure Plan as information.

07/05/2024

FI: Directors and Officers Insurance Coverage

### 6.3 Directors and Officers Insurance Coverage

L. Richer presented Directors and Officers Insurance Coverage as information.

08/05/2024

FI: General Manager Update

### 6.4 GM Update

L. Richer presented the General Manager Update as information.

09/05/2024

FI: Action Log

### 6.5 Action Log

L. Richer presented Action Log as information.

10/05/2024

FI: Forward Planning

### 6.6 Forward Planning

L. Richer presented Forward Planning as information.

11/05/2024

FI: Jay Granley resignation

### 6.7 Board Member Resignation

Jay Granley informed the Board of his resignation from the Board effective May 31, 2024. L. Richer will work with the City of Spruce Grove administration on the recruitment process.

Motion:  
2024-29

Moved by J. Granley that the Board of Directors accepts Items 6.1-6.7 as information.

CARRIED

**7. In Camera**

12/05/2024

In Camera:

**Motion:**

**2024-30**

7:52 PM

Moved by M. Thiebaud that the Board of Directors move in-camera to discuss matters protected from disclosure by Section 19 of the Freedom and Information and Protection of Privacy Act.  
FOIP Section 19 – Confidential Evaluations

CARRIED

**Motion:**

**2024-31**

8:32 PM

Moved by J. Laurie that the Board of Directors move out of in-camera.

CARRIED

**Motion:**

**2024-32**

Moved by T. Haist that the Board of Directors appoints B. Rabik, R. Kits and M. Thiebaud to an ad hoc committee to establish the General Manager Performance Review Criteria for review by the Board of Directors.

CARRIED

**7. Reporting In and Out**

13/05/2024 Reporting in and out

**8. Adjournment**

Meeting Adjourned at 8:40 PM



Rob Hagg

Adjournment