

Tri Municipal Leisure Facility Corporation Board Meeting
March 14, 2024
Holiday Inn Express (Tri-Village Room)

ADOPTED

Present

Rob Hagg	Chair, Public Rep, Parkland County
Todd Haist	Vice-Chair, Public Rep, Town of Stony Plain
Justin Laurie	Councilor, Town of Stony Plain
Roxanne Kits	Public Rep, Town of Stony Plain
Michelle Thiebaud	Public Rep, City of Spruce Grove
Sally Kucher-Johnson	Councilor, Parkland County

Absent

Erin Stevenson	Counselor, City of Spruce Grove
Jay Granley	Public Rep, City of Spruce Grove
Brian Rabik	Public Rep, Parkland County

Others Present

Lenny Richer	General Manager
Mitzi Beaubien	Financial and Corporate Services Supervisor
Robin Lillywhite	Marketing & Communications Specialist, Recording Secretary
Tanner Bowers	Senior Manager, MNP

1. Call to Order

Call to Order **1. CALL TO ORDER**
R. Hagg called the March 14, 2024 board meeting to order at 6:00 PM.

2. Adoption of Agenda

01/03/2024 **2. ADOPTION OF AGENDA**
Adoption of
Agenda

Motion: Moved by M. Thiebaud that the Board of Directors adopt the February 7, 2024
2024-11 Meeting Agenda as presented.

CARRIED

3. Adoption of Minutes

02/03/2024

Adoption of
Minutes

3. ADOPTION OF MINUTES

Moved by J. Laurie that the Board of Directors adopt the February 7, 2024 minutes as presented.

Motion:

2024-12

CARRIED

4. Business

03/03/2024

Item 4.1

2023 Audited Financial
Statements –
Presentation by Tahner
Bowers, MNP

4.1 2023 Audited Financial Statements – Presentation by Tahner

Bowers, MNP

Motion:

2024-13

Moved by J. Laurie that the Board of Directors approves the 2023 audited financial statements as presented by MNP, LLP Chartered Professional Accountants and directs Administration to forward a copy of the statements to the Town of Stony Plain, City of Spruce Grove, and Parkland County.

CARRIED

In Camera

04/03/2024

In Camera:

Moved by S. Kucher-Johnson that the Board of Directors move in-camera to discuss matters protected from disclosure by Sections 24 and 26 of the Freedom and Information and Protection of Privacy Act.
6.1 Audited Financial Statement

Motion:

2024-14

7:01 PM

FOIP Section 24 – Testing Procedures, tests, and audits
FOIP Section 26 – Advice from Officials

CARRIED

05/03/2024

Out of Camera:

7:25 PM

Motion:

2024-15

Moved by J. Laurie that the Board of Directors move out of camera.

CARRIED

06/03/2024

Item 4.2 Policy B-016
Accounting and
Financial Reporting

4.2 Policy B-016 Accounting and Financial Reporting

Motion:

2024-15

Moved by M. Thiebaud that the Board of Directors approves Policy B-016 Accounting and Financial Reporting, as presented with an addendum that the auditor be reviewed every three years and an RFP to be completed a minimum of five years.

CARRIED

07/03/2024
Item 4.3 Policy B-017
Restricted and
Unrestricted Funds

4.3 Policy B-017 Restricted and Unrestricted Funds

Motion:
2024-16

Moved by T. Haist that the Board of Directors approves Policy B-017
Restricted and Unrestricted Funds, as presented.

CARRIED

5. Information

08/03/2024
FI: GM Update

5.1 GM Update
L. Richer presented the GM Update for information.

09/03/2024
FI: GM Update

5.2 Department Update
L. Richer presented the Department Update for information.

10/03/2024
FI: Action Log

5.3 Action Log
L. Richer presented Action Log for information.

11/03/2024
FI: Forward Planning

5.4 Forward Planning
L. Richer presented Forward Planning for information.

Motion:
2024-17

Moved by R. Kits that the Board of Directors accepts Items 5.1-5.4 as
information.

CARRIED

6. In Camera

7. Reporting In and Out

12/03/2024 Reporting in and out

8. Adjournment

Meeting Adjourned at 8:23 PM



Robb Hagg
Adjournment